

ECE Center Chart of Accounts Template

Income
Contributions and Grants
Tuition (inc. subsidy parent co-payment)
Fees
Public Funding
Food Program Income
Head Start
Early Head Start
Public PreK
Subsidy reimbursement
Fundraising Events
TOTAL INCOME
Expenses
Program Supplies
Food
Educational Supplies
Payroll
Director/Owner Salary
Teacher Payroll, Benefits & Taxes
Administrative Payroll, Benefits & Taxes
Support Staff (Cooks, Maintenance, etc.) Payroll, Benefits & Taxes
Advertising
Car and Truck Expenses
Contract Labor
Facilities & Equipment
Rent/Mortgage
Security system
Grounds
Janitorial Supplies
Maintenance & Repair
Pest Control
Utilities
Office Expenses
Equipment Lease & Maintenance
Office Supplies
Postage & Delivery
Printing & Copying
Telephone/Internet

Information Technology
Hardware & Software
Technology Services
Insurance
Liability Insurance
Workers Compensation
Other Expenses
Advertising
Background Checks
Bad Debt
Bank & Merchant Fees
Dues & Memberships
Recruiting
Staff Development
Taxes, Licenses & Permits
Staff Appreciation
Accreditation
Hospitality
Uniforms
TOTAL EXPENSE